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SPA/DECO-709-15
October 2, 2015

To whom it may concern,

I wish to inform you that the Department for Electoral Cooperation and Observation (DECO) of the Secretariat for Political Affairs of the Organization of American States, is organizing the ***Electoral Technology Expo*** during the Tenth Inter-American Meeting of Electoral Management Bodies. This meeting will gather the highest authorities of the elections bodies of the Americas and will take place on November 19 – 20, 2015 in Rio de Janeiro, Brasil.

The objective of the Expo is to facilitate access to solutions and technological innovations to electoral authorities, which are applicable to the various stages of the electoral process. It is also intended to promote the exchange of best practices.

For this reason, I wish to invite you to participate in this Technology Expo in which various companies dedicated to the development of hardware and software, including equipment and services used during electoral processes.

To this end, attached to this document is a copy of the ***“Guidelines for participants of the Electoral Technology Expo”*** in which we provide general information concerning participation requirements, technical specifications for the stands, and other terms and conditions.

The registration form should be sent via email in PDF format to Yerutí Méndez, DECO Specialist at smendez@oas.org no later than October 31st, 2015, as indicated in the enclosed document.

The general cost for the participants of the Technology Expo is US\$3,000. Exhibitors who express interest in ***choosing a specific stand*** at the moment of confirming their participation, must pay an extra fee of US\$ 500. Otherwise, stands will be assigned by the organizers, taking into account the order in which applications were



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received alongside the availability of space at the location of the Expo.

Should you have any questions or concerns regarding the Expo, please do not hesitate to contact Ms. Yerutí Méndez, DECO Specialist, at smendez@oas.org or (+1) 202-370-5495.

I appreciate your time considering this invitation and look forward to confirming your participation.

Cordially,

Gerardo de Icaza
Director
Department of Electoral Cooperation and Observation